(v) Contact Us

Use “Contact Us” page to interact and communicate with the Library.

HOW INTERACTIVE IS THE SYSTEM?

During registration as a Library user, provide details of your active email address in the Library registration form. Through your email:

- The system sends you reminders to return borrowed items before due date to avoid overdue charges (Notifications are sent 3 days to due date!)
- You can respond to the above received email or call the Library to request for extension if say you are on travel thus not able to return the book on the due date.

All AKU Staff, Faculty and Students are welcome to register FREE at the FHS Library, Nairobi.

We invite you to join us on this enjoyable SAFARI!

Library department
Tel: 254 020 366 2039
Email: library.department@aku.edu

“Supporting your Quest for Knowledge”
1. INTRODUCTION

The Library catalogue by the name SAFARI (Search, Access, Find And Retrieve Information) is accessible at: http://safari.aku.edu. It is also reachable through the AKU website and intranet pages.

Use SAFARI to:

- Find material in our Library on selected subject areas
- Ascertain the availability of the books for lending out and their location on the library stacks using call numbers
- Set up your favorite Authors and Subjects lists to get an email alert on incoming resources
- Check your profile, renew and reserve books online
- Get access to Google’s available books

“Enjoy your own independent search, access and retrieval on SAFARI”

2. QUICK & ADVANCED SEARCH

(i) Quick Search: How to carry out a search on SAFARI

On SAFARI home page, under quick search do the following:

1. Select keyword from quick search options
2. Type your search term in the search box [e.g. “Nursing”]
3. Choose preferred searching method option [e.g. Title]
4. Select FHS Library, Nairobi, Kenya from the Library options
5. Click “Search” button

(ii) Knowledge Portal and Library Info

The Knowledge Portal and Library Info are available without login.

(iii) New Arrivals

New arrivals displays new items added in each AKU Library within the last 60 days (2 months)

(iv) Search Tips

Use “Search Tips” page to refresh your skills on how to search the OPAC
The search results appear as shown below:

Google books:
Some can be viewed and extracts read online while others only give bibliographic details and how to purchase.

NB: Those not under copyright rule can be downloaded.

Each search result gives the Title, Author, Call Number and the Number of copies available in the Library.

IMPORTANT! Always use the Call number e.g. RT 98 .A53 2011 to trace the item from the shelf. The Library collection is arranged alphabetically from A-Z using the Library of Congress System.

Investigate an item further by clicking on the Title or image to view more bibliographic details and the exact location as shown below:

Note the "Look inside", "Find more by this Author", or "...Topics" or "Nearby items on the shelf" provided by Amazon.com, an online bookshop.
Advanced Search

Use Advanced Search to limit your search to specific items using Boolean operators: AND, OR, NOT. From SAFARI Home page, click “Advanced Search”.

3. USER ACCESS PRIVILEGES

Every Library user is assigned an individual Library account. Membership is open to all AKU Staff, Faculty and students!

Users can use their accounts to:
- Review the number of books they have borrowed and their due dates
- Place holds on borrowed books
- Place online requests for information and receive replies
- Create and manage their favorite Authors and Subject list

(i) How to use your Library account

Once logged in, the page below will appear:

Enter your user ID (Library no.) and PIN. The PIN is set to your Library no. by default and should be changed once you login. Then click “Login.”

Notice that you can combine Words or Phrase, Author, Title, Subject, Series, Periodical title, Publisher and ISBN search.

Click “My Account” to view your Account information. Here you can: Review your Account, Change your pin or change your Address.

You will be welcomed to your Library account page.